

Taking Care of your Laptop or Tablet

Laptops and tablets are expensive and complex pieces of electronic equipment, which you should take great care of and look after.

Tips for looking after your Laptop or tablet:

- Never leave equipment unattended, out of sight or in an unlocked car, even if just for a minute.
- Lock your equipment away out of sight when it is not being used at school, in the office or even in your vehicle, where it is best kept in the boot.
- Keep drinks and water bottles well clear of your equipment. They do not mix well.
- Don't eat over your laptop. Left over crumbs may cause damage to the circuitry.
- Carry your equipment in their bag or sleeve. Keep an eye on it though, as everyone knows what's inside.
- Insurance does not provide protection or cover for neglect, abuse or malicious damage.

Remember these tips when using your electronic equipment and happy computing.

